

Safety instructions for return of contaminated vacuum equipment and components

GENERAL INFORMATION

CreaTec is responsible for the health and safety of its employees. This also applies during the maintenance and/or service of equipment and components.. Any possible contamination of equipment and components must be specified on the following *Declaration for Return of Goods* together with the items to be repaired.

DECLARATION OF CONTAMINATION

Our service staff has to be aware about the condition of the equipment and components before commencing service. This is the purpose of the „*Declaration for Return of Goods*“. The declaration must be sent directly to CreaTec and a second copy has to be attached to the dispatch papers outside of the packaging. **Consignments without the „*Declaration for Return of Goods*“ will not be handled.**

SHIPMENT

Please follow these instructions when you return goods to CreaTec:

- ▶ Add the *Declaration for Return of Goods*
- ▶ If necessary, shipping as „Dangerous Good“ with lables
- ▶ Drain all service fluids
- ▶ Neutralized pumps by rising with gas
- ▶ Remove filter elements
- ▶ Seal all openings air-tight
- ▶ Shrink-wrap appropriately
- ▶ Ship in appropriate containers for transport (for effusion cells please use always the original outer- and inner carton including foam)
- ▶ Note the return number readable outside the carton and on the delivery note
- ▶ Please send the good(s) to following address:

CreaTec Fischer & Co. GmbH
Industriestr. 9
74391 Erligheim
Germany

For any further question, please do not hesitate to contact us.

Your CreaTec team

Phone: +49 (0) 7143 9670-130

E-Mail: support@createc.de

The repair and/or service of vacuum equipment and components will only be carried out if a correctly completed declaration has been submitted. Non-completion will result in a delay. The manufacturer could refuse to accept any equipment without a declaration. ***This declaration can only be completed and signed by authorised and qualified staff.***

1. Description of Vacuum Equipment & Components

EQUIPMENT TYPE

SERIAL NUMBER

RETURN NUMBER

RMA -

(Which you get from CreaTec)

2. Reason for Return

3. Condition of the Vacuum Equipment & Components

Has the equipment been used? Yes No

Is the equipment free of harmful substances? Yes No

Please list **ALL** substances, gases and by-products which may have come into contact with the equipment:

Toxic Microbiological Radioactive Corrosive Explosive

Substances*:

**Please add a safety data sheet of the used substances.*

4. Legally Binding Declaration

I hereby declare that the information supplied on this form is complete and accurate. The despatch of the contaminated vacuum equipment and components will be in accordance with the appropriate regulations covering Packaging, Transportation and Labelling of Dangerous Substances.

ORGANIZATION:

ADDRESS:

NAME:

PHONE:

FAX:

E-MAIL:

_____ Date

_____ Legally binding signature